

"APPROVED 3/11/10"

**BOROUGH OF WESTWOOD
PLANNING BOARD MINUTES
PUBLIC MEETING AGENDA
REORGANIZATION/REGULAR/WORKSESSION MEETING
JANUARY 7, 2010**

1. OPENING OF THE MEETING

The meeting was called to order at approximately 8:00 p.m.

Open Public Meetings Law Statement:

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a Reorganization/Regular/Worksession Meeting of the Planning Board.

Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF MEMBERS: Board Members William Martin, Daniel Olivier and Philip Cerruti were sworn in by the Board Attorney as Full Members.

4. ROLL CALL:

PRESENT: Mayor Birkner
William Martin
Thomas Constantine
Councilwoman Cynthia Waneck
Ann Costello
Richard Bonsignore
Jaymee Hodges, Chairman
James Schluter, Vice-Chairman
Philip Cerruti
Daniel Olivier (Alt. #1)
Otokar von Bradsky (Alt. #2)

ALSO PRESENT:

Thomas Randall, Esq., Board Attorney
Ed Snieckus, Burgis Associates, Board Planner
Louis Raimondi, Brooker Engineering,
Board Engineer

ABSENT: None

5. REORGANIZATION MEETING:

(WWPB 1/7/10)

NOMINATIONS FOR CHAIRMAN OF THE PLANNING BOARD:

Thomas Randall, Esq. requested a nomination for the position of Chairman of the Planning Board.

A motion to nominate Jaymee Hodges as Chairman of the Planning Board was made by Richard Bonsignore and seconded by Otokar von Bradsky. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by Otokar von Bradsky, all in favor, none opposed, the Board closed the nominations for Chairman. On roll call vote, all members voted yes.

NOMINATIONS FOR VICE-CHAIRMAN OF THE PLANNING BOARD:

Chairman Hodges requested a nomination for the election of a Vice-Chairman:

A motion to nominate James Schluter as Vice-Chairman of the Planning Board was made by William Martin and seconded by Richard Bonsignore. There were no further nominations.

Upon motion of William Martin, seconded by Richard Bonsignore, all in favor, none opposed, the Board closed nominations for Vice-Chairman. On roll call vote all members voted yes.

NOMINATIONS FOR APPOINTMENT OF RECORDING SECRETARY FOR THE PLANNING BOARD:

Chairman Hodges requested a nomination for the appointment of a Recording Secretary:

A motion to nominate Mary R. Verducci as Recording Secretary for the Planning Board was made by William Martin and seconded by Richard Bonsignore. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by William Martin Costello, all in favor, none opposed, the Board closed the nominations for Recording Secretary. On roll call vote, all members voted yes.

NOMINATIONS FOR APPOINTMENT OF ATTORNEY FOR THE PLANNING BOARD:

(WWPB 1/7/10)

Chairman Hodges requested a nomination for the appointment of an Attorney:

A motion to nominate Thomas W. Randall, Esq. as Attorney for the Planning Board was made by Richard Bonsignore and seconded by William Martin. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by James Schluter, all in favor, none opposed, the Board closed the nominations for Attorney. On roll call vote, all members voted yes.

NOMINATIONS FOR APPOINTMENT OF PROFESSIONAL ENGINEER FOR PLANNING BOARD:

Chairman Hodges requested a nomination for the appointment of Professional Engineer for the Planning Board:

A motion to nominate Louis Raimondi, Brooker Engineering as Professional Engineer for the Planning Board was made by Otokar von Bradsky and seconded by James Schluter. There were no further nominations.

Upon motion of Otokar von Bradsky, seconded by James Schluter, all in favor, none opposed, the Board closed the nominations for Professional Engineer. On roll call vote, all members voted yes.

NOMINATIONS FOR APPOINTMENT OF PROFESSIONAL PLANNER FOR THE PLANNING BOARD:

Chairman Hodges requested a nomination for the appointment of a Professional Planner:

A motion to nominate Burgis Associates, as Professional Planner for the Planning Board was made by Richard Bonsignore and seconded by James Schluter. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by James Schluter, all in favor, none opposed, the Board closed the nominations for Professional Planner. On roll call vote, all members voted yes.

ADOPTION OF 2010 MEETING DATES:

(WWPB 1/7/10)

Upon motion of William Martin, seconded by Ann Costello, all ayes, the Board adopted the 2010 Meeting Dates for the Planning Board as attached with one change to the month of December - **changing the meetings to December 2nd and December 16th, 2010.**

ADOPTION OF PROCEDURAL RULES & BY-LAWS:

Upon motion of William Martin, seconded by Ann Costello, all ayes, the Board adopted its Procedural Rules and By-Laws for 2010.

6. MINUTES: The Minutes of **11/19/09** were approved with a one word correction on page four changing "the" to "they", on motion of Ann Costello, seconded by James Schluter and carried on roll call vote. The Minutes of **12/17/09** were approved as amended by Mayor Birkner to include in the Mayor's discussion that "Diamond Financial was significantly in arrears with their escrow and that was another reason for the dismissal", on motion of Ann Costello, seconded by James Schluter and carried on roll call vote.

7. CORRESPONDENCE:

1. Letter from Paul Kaufman, Esq., dated 12/28/09 RE: Diamond Financial, LLC - Discussion regarding escrow arrears;

2. Memo from Linda Koch, dated 1/7/09 RE: Delinquent Escrow Accounts, indicating a negative escrow balance for Diamond Financial, LLC ;

6. RESOLUTIONS: None

7. VOUCHERS: None

8. VARIANCES, SUBDIVISIONS AND/OR SITE PLANS:

SWEARING IN OF BOARD PROFESSIONALS FOR PUBLIC HEARINGS
The Board Professionals were sworn in

1. Verizon Wireless - One Westwood Avenue, Block 907, Lot 9 - Mr. Snieckus advised the matter was deemed complete and was going to be in worksession tonight, but there was no appearance. Mr. Randall said he received a call from an attorney over the holidays but they did not reach each other. The Board questioned whether the clock was ticking. Mr. Randall advised they still have to serve notice. He will contact the attorney.

(WWPB 1/7/10)

Mr. Randall suggested as a future procedure that once a matter is deemed complete, the date for a decision should be announced.

2. Furniture Bank, Inc. - Concept Review, 10-20 Kinderkamack Road - Mr. Snieckus commented the matter was reviewed as a concept in workession, but they did not receive a formal application. Since that time they were encouraged to make an application, but as of this date, he has not received same.

3. Westwood Board of Education - Ketler School Bus Loop being changed/added - one plan was received. They should be contacted by Linda Koch and advised to send additional plans for all Board Members to review, as they will review the matter on 1/28/10 (courtesy review). Ed Snieckus commented we can review and make suggestions, but the Board's approval is not required.

10. DISCUSSIONS: M. Snieckus brought to the attention of the Board that there is now an Environmental Advisory Committee if we ever need to contact them.

Mr. Randall advised he received a Scheduling Order on Misha.

Linda Koch would be requested to provide an updated Board Member list with dates of appointments and classes.

11. ADJOURNMENT - On motions, made seconded and carried, the meeting was adjourned at approx. 8:50 p.m.

Respectfully submitted

MARY R. VERDUCCI, Paralegal
Planning Board Secretary